**PRICE SCHEDULE**

(To be completed by the Tenderer and returned in the tender submission)

**Remarks to Tenderers:**

1. The Price Proposal to be submitted in the tender submission shall include the price quotations for all Items to be provided for organising the Event in Part A and other information required in Parts (C) to (E) of this Price Schedule.

1. Three (3) sets of Price Proposal should be submitted in the tender submission.
2. **If the Tenderer fails to submit the Unit Price quotation for any of the Items in Part A, its Tender will not be considered further**.
3. The Unit Price quotation for an Item shall be all-inclusive of all amounts chargeable for the performance by the Tenderer of all obligations as stated in the Contract for or concerning or in relation to such Item for organising the Event.
4. All prices must be quoted in Hong Kong dollars.
5. Subject to Clause 2.2 of the General Conditions of Contract, the Unit Price for all Items quoted by the successful Tenderer in the Price Schedule shall be fixed and shall not be subject to any adjustment including foreign exchange fluctuations.

**Part A – Total Estimated Service Price**

**Price quotations for each Item:**

 **Tsuen Wan**

| Item | Description | Estimated quantity (A)  | Unit Price for the Item  (B)(HK$) | Estimated Service Price for the Item (A) x (B)(HK$) |
| --- | --- | --- | --- | --- |
| **A1** | **Project Team and Administration**(Services set out in Clauses 3.12 to 3.13 and 3.40 to 3.48 of the Service Specifications and Materials to be produced and delivered in the performance of such Services as stated in those Clauses, and other Services required in overall project administration for the satisfactory delivery of the Event) | One (1) job |  |  |
| **A2** | **Services for Creative Deliverables** (Services set out in Clauses 3.4 to 3.8 and 3.14 to 3.26 of the Service Specifications and Materials to be produced and delivered in the performance of such Services as stated in those Clauses for the satisfactory delivery of Creative Deliverables of the Event) | One (1) job |  |  |
| **A3** | **Services for Tourism Activities**(Services set out in Clauses 3.4, 3.9 to 3.11 and 3.14 to 3.26 of the Service Specifications and Materials to be produced and delivered in the performance of such Services as stated in those Clauses for the satisfactory delivery of Tourism Activities of the Event) | One (1) job |  |  |
| **A4** | **PR Services, Promotion and Publicity**(Services set out in Clauses 3.27 to 3.39 of the Service Specifications and Materials to be produced and delivered in the performance of such Services as stated in those Clauses for the satisfactory delivery of the promotion and publicity works of the Event) | One (1) job |  |  |
| **(I) Estimated Service Price for all Items set out in this table (HK$)**(viz summation of the Estimated Service Prices for Items A1 to A4 above) |  |

**Sha Tau Kok**

| Item | Description | Estimated quantity (A)  | Unit Price for the Item (B)(HK$) | Estimated Service Price for the Item(A) x (B)(HK$) |
| --- | --- | --- | --- | --- |
| **B1** | **Project Team and Administration**(Services set out in Clauses 3.12 to 3.13 and 3.40 to 3.48 of the Service Specifications and Materials to be produced and delivered in the performance of such Services as stated in those Clauses, and other Services required in overall project administration for the satisfactory delivery of the Event) | One (1) job |  |  |
| **B2** | **Services for Creative Deliverables** (Services set out in Clauses 3.4 to 3.8 and 3.14 to 3.26 of the Service Specifications and Materials to be produced and delivered in the performance of such Services as stated in those Clauses for the satisfactory delivery of Creative Deliverables of the Event) | One (1) job |  |  |
| **B3** | **Services for Tourism Activities**(Services set out in Clauses 3.4, 3.9 to 3.11 and 3.14 to 3.26 of the Service Specifications and Materials to be produced and delivered in the performance of such Services as stated in those Clauses for the satisfactory delivery of Tourism Activities of the Event) | One (1) job |  |  |
| **B4** | **PR Services, Promotion and Publicity**(Services set out in Clauses 3.27 to 3.39 of the Service Specifications and Materials to be produced and delivered in the performance of such Services as stated in those Clauses for the satisfactory delivery of the promotion and publicity works of the Event) | One (1) job |  |  |
| **(II) Estimated Service Price for all Items set out in this table (HK$)**(viz summation of the Estimated Service Prices for Items B1 to B4 above) |  |

|  |  |
| --- | --- |
| **Total Estimated Service Price (HK$)**(viz summation of the Estimated Service Prices for Items A1 to A4 and B1 to B4 above) |  |

**Part B – Payment Timetable**

Subject to other provisions of the Contract, the Government shall pay the Contract Price to the Contractor by instalments in accordance with the following schedule and in accordance with Clause 11.2 of the General Conditions of Contract:

| **Number of instalments****(Note)** | **Services to be performed and Materials to be produced and delivered to the satisfaction of the Government for the instalment to become payable**  | **Amount of instalment** **(in percentage of the Contract Price)** |
| --- | --- | --- |
| 1 | Upon submission of the Event Plan as required in Clause 3.17 of the Service Specifications | 4% |
| 2 | Upon written approval of the Event Plan by the Government | 4% |
| 3 | Upon submission of the Promotion Plan as required in Clause 3.28 of the Service Specifications | 2% |
| 4 | Upon written approval of Promotion Plan by the Government | 2% |
| 5 | Upon submission of documentary proofs of entering into agreements with the creative practitioners for the design and production of Creative Deliverables  | 16% |
| 6 | Upon submission of documentary proofs of entering into agreements with the tour specialists and/or activity organisers for the design and delivery of the Tourism Activities | 12% |
| 7 | Upon submission of detailed layouts for all Creative Deliverables as required in Clause 3.21 of the Service Specifications | 10% |
| 8 | Upon submission of activity plan for Tourism Activities as required in Clause 3.22 of the Service Specifications  | 10% |
| 9 | Upon the launch of promotion and publicity campaign as required in Clause 3.34 of the Service Specifications | 10% |
| 10 | Upon the launch of the Event in Tsuen Wan and Sha Tau Kok | 15% |
| 11 | Upon the upload of highlights of the completed Event on online platforms as required in Clause 3.35 of the Service Specifications | 10% |
| 12 | Upon acceptance by the Government in writing of the Completion Report required in Clause 3.44 of the Service Specifications  | 5% |

Note:

1. The sequence of the instalments to become payable may not be in the sequence as tabulated above when a service has been performed / Material has been produced, delivered and accepted by the Government earlier than the other(s) at the previous stage(s) of instalment.

**Part C – Payment Discount**

1. Tenderers are requested to indicate in the spaces provided below what discounts they would allow on an instalment of the Contract Price or other amount payable under the Contract (if any) if payment is made in full within:
2. Seven (7) working days from the date of receipt of an invoice or from the due date for such payment as specified in the Contract, whichever is the later:

\_\_\_\_\_\_\_\_\_\_\_\_% discount;

1. Eight (8) to fourteen (14) working days from the date of receipt of an invoice or from the due date for such payment as specified in the Contract, whichever is the later:

\_\_\_\_\_\_\_\_\_\_\_\_% discount.

1. Tenderers are requested to insert the word “Nil” in the spaces provided above if they do not offer any payment discount.
2. Tenderers are requested to ensure that no more than two (2) digits after the decimal places are quoted for the above discount.
3. The period of seven (7) or fourteen (14) working days for payment discount shall be calculated from the date of the receipt by the Government of an invoice or the date the relevant payment falls due, whichever is the later.

**Part D – Banking Details**

[Please refer to Paragraph 5.7 of the Terms of Tender, which is applicable only if a Tenderer is from a place outside Hong Kong.]

For payment to be made by telegraphic transfer:

|  |  |  |  |
| --- | --- | --- | --- |
| (a) | Banker’s Name | : |  |
| (b) | Banker’s Address | : |  |
| (c) | Name of Account | : |  |
| (d) | Account Number | : |  |
| (e) | Sorting Code | : |  |

**Part E – Information of the Tenderer**

|  |  |  |
| --- | --- | --- |
| Name of the Tenderer |  |  |
|  |  |  |
| Name and Signature of Authorised Representative (with Company Chop) |  |  |
|  |  | (Name: ) |
|  |  |  |
| Telephone Number |  |  |
|  |  |  |
| Fax Number |  |  |
|  |  |  |
| Date |  |  |